FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: S00051012 **Type of Permit:** STILL **Release Date:** 04/11/2012

Production Company PORTFOLIO ONE INC

Insured Company Name PORTFOLIO ONE INC
Contact Phone No. 1 323-634-1944
Contact Phone No. 2
Fax 310-2323-634-1946
Address 714 N LA BREA, SUITE 210
LOS ANGELES, California 90038

Production Title AK12

Type of Production Still Photo

Producer Cat Burkley

Director Cat Burkley

1st AD Cat Burkley

Production Manager Cat Burkley

FilmL.A. Coordinator Daniel Alvarez

Location Manager Cat Burkley
Primary Phone Mobile - 310-717-0094
Secondary Phone

Location Assistant Cat Burkley
Primary Phone Mobile - 310-717-0094
Secondary Phone

Fees

FILMLA FILM APPLICATION FEE	$625.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$456.00
LA CITY FIRE SAFETY OFFICER	$832.00
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00
LA CITY DEPT OF REC AND PARKS STILL PHOTO USE FEE 15 PLUS PERSONS	$150.00
LA CITY DEPT OF REC AND PARKS MONITOR ADMIN FEE	$152.00

Total Permit Fee $2,300.00

Number of Locations 1

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Summary Information — Location

Permit Number S00051012
Production Company PORTFOLIO ONE INC
Insured Company PORTFOLIO ONE INC
Production Title AK12

Location Manager Cat Burkley
Primary Phone Mobile - 310-717-0094
Secondary Phone

Location Address 2900 N VERMONT AV., Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Location Description LOS ANGELES CITY PARK

Film Dates 4/12/2012 - 4/12/2012 07:30 - 19:30 1 day

Open or Closed to the Public Closed

Generic Conditions
All Vehicles must be parked legally.
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document Crystal Springs Picnic Area _2_.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	25
Cube Trucks	3
Generator	2
Motor Homes	1
Vans	1

Personnel on Location

Type	Quantity
Cast	20
Crew	24
LA City UFSO assigned	1
Rec & Park Monitor required	1

Filming Activities Exterior models against scenery; Interior models against scenery; Filming at the Crystal Springs picnic area. Shooting a scene of kids field day with games & relay races.(e.g. egg on a spoon, water balloon toss, tug of war, 50 yard dash);

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Rafael Vega
LOS ANGELES POLICE DEPARTMENT	Mark Buck
LOS ANGELES CITY FIRE DEPARTMENT - FILM UNIT	Bill Parker

Coordinator Note COMPANY BRINGING IN (2) ROLLING PROPANE HEATERS.

Coordinator Note filming at crystal springs picnic are on 4/12 from 730a to 730p will require one park monitor

Parking

Base Camp
Location Type : Filming Location
Parking Notes
LA City Parks
323.644.6220

Crew Parking
Location Type : Filming Location

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Summary Information

Location

Location 1 of 1

Permit Number	S00051012	**Location Manager**	Cat Burkley
Production Company	PORTFOLIO ONE INC	Primary Phone	Mobile - 310-717-0094
Insured Company	PORTFOLIO ONE INC	Secondary Phone	
Production Title	AK12		

Ref#35959

Crystal Springs - 323 644 2050

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Permit #S00051012

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Production Company allowed to be at only the South end of Crystal Springs Picnic Area on April 12 , 2012.**
- **Production Company must clean up after broken eggs and ruptured water ballons.**
- **Production Company is allowed to chalk grass but may not do so until PFO Monitor gives approval that it is labeled turf.**
- **Production Company must vacuum calk afterwards.**
- **Production Company is allowed to have propane heaters but must be careful not to have them near dry brush.**
- **Must have all vehicles legally parked or they will be cited.**
- **Does not have exclusive use of parking lot.**
- **Equipment must be hand carried.**
- **Cannot have any vehicles moved onto or parked on the grass.**
- **Crew must leave area clean after activity.**
- **May not block any adjacent trails.**
- **Must provide own lavatory facilities.**
- **Cannot impede park patrons from park activities.**
- **Production Company may do up to 2 minute pedestrian control.**
- **Cannot interfere, prevent, or clear park patrons from the location of filming.**
- **Company is not allowed to add landscape unless approved.**
- **May not stake into the ground unless approved to do so.**
- **May not drive on any park service road or grassy areas unless approved.**
- **Must work around maintenance activities.**
- **May not block entrance or exits.**
- **Patrons have the right of way at all times.**

It is the company's responsibility to distribute these guidelines to all crew members. These are general guidelines for the area and are subject to change depending on your request.
4/11/2012

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- **Production Company does not have exclusive use of any part of the park at any time.**

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitted and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitted will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitted there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may

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be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

Portfolio One Inc – AK 12
(Crystal Springs Picnic Area – South End)
F-51012

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